



24 W Broadway St \* Shelbyville, IN 46176  
317.604.5893  
[wherehouse@rupertskids.org](mailto:wherehouse@rupertskids.org)

## WHEREHOUSE APPLICATION

DATE: \_\_\_\_\_

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ M.I. \_\_\_\_\_

D.O.B. \_\_\_\_\_ AGE: \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CURRENT CHARGES: \_\_\_\_\_

PAST CHARGES: \_\_\_\_\_

PROBATION: \_\_\_\_\_ PAROLE: \_\_\_\_\_ HOUSE ARREST: \_\_\_\_\_

WHO IS YOUR OFFICER: \_\_\_\_\_

DO YOU HAVE THE ABILITY TO PAY BED FEES (\$200 WEEKLY) \_\_\_\_\_

RELEASE DATE (IF INCARCERATED) \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_

WHY ARE YOU INTERESTED IN RUPERT'S WHERE HOUSE?

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EXPLAIN YOUR PLANS FOR SUCCESS

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HOW WILL YOU ACHIEVE THESE GOALS?

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ADDITIONAL COMMENTS

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**BACKGROUND CONSENT**

I HEREBY AUTHORIZE RUPERT'S KIDS, INC AND IT'S AGENTS TO MAKE AN INDEPENDENT INVESTIGATION OF MY BACKGROUND, REFERENCES, CHARACTER, PAST EMPLOYMENT, EDUCATION, CRIMINAL OR POLICE RECORDS FOR THE PURPOSE OF CONFIRMING THE INFORMATION CONTAINED ON MY APPLICATION TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

I RELEASE RUPERT'S KIDS INC AND ITS AGENTS AND ANY PERSON OR ENTITY, WHICH PROVIDES ANY INFORMATION PURSUANT TO THIS AUTHORIZATION, FROM ANY LIABILITIES, CLAIMS, OR LAWSUITS IN REGARDS TO THE INFORMATION OBTAINED FROM ANY AND ALL OF THE ABOVE REFERENCE SOURCES USED.

**APPLICANT FULL NAME:** \_\_\_\_\_

**APPLICANTS SIGNATURE:** \_\_\_\_\_

**DRIVERS LICENSE NUMBER:** \_\_\_\_\_

**TODAYS DATE:** \_\_\_\_\_

# RUPERT'S KIDS WHEREHOUSE RULES

## I UNDERSTAND I MUST FOLLOW THE RULES:

You must first be a good citizen of our WhereHouse (WH) community before you can become a good citizen of the community at large.

- Participants must abide by all laws. \_\_\_\_\_
- a. **NO verbal assault** \_\_\_\_\_
  - b. **NO physical assault** \_\_\_\_\_
  - c. **NO sexual assault** \_\_\_\_\_
  - d. **NO stealing.** \_\_\_\_\_

This is a drug and alcohol free environment. There is to be no contraband of any kind in the possession of a resident. Random searches of room and possessions are authorized by the staff. \_\_\_\_\_

Weapons are not allowed on the premises. \_\_\_\_\_

Curfew is 10 PM. Participants must be in the house by that time. \_\_\_\_\_

WhereHouse and laundry room will be locked up by 10 PM. \_\_\_\_\_

Participants must make a weekly bed/utilities payment of \$200/Week even if out on a pass. \_\_\_\_\_

2 weeks without payment will require a payment arrangement with the office. \_\_\_\_\_

If balance reaches \$500.00 you may be asked to leave the WH program. \_\_\_\_\_

We will not pay out hours if you do not graduate from the program. \_\_\_\_\_

Participants will show accountability for all financial activity to staff to ensure that financial goals are met. \_\_\_\_\_

Over the counter medications must be reported to staff. Medications are kept in a personal locker provided by Rupert's Kids and are not shared with any other participants. \_\_\_\_\_

Prescriptions must be reported to staff. Prescriptions are allowed **ONLY** if they are prescribed to you by a doctor and taken as prescribed. All medications must be listed on **Participants Medication Record** with other pertinent information. Medications will be kept locked in your locker. It is **YOUR** responsibility to take your medication on time and accurately. \_\_\_\_\_

Controlled medications, such as Suboxone, will be kept in the locked security room and monitored by staff. Participants will discuss all options with staff and their doctor before being prescribed to controlled substances. \_\_\_\_\_



Updated 6/30/2023



# RUPERT'S KIDS WHEREHOUSE RULES

Participants with their own vehicle on WH property will be required to show vehicle registration and proof of auto insurance \_\_\_\_\_

No smoking or vaping inside the Where House. \_\_\_\_\_

No sexual activity on the premises. \_\_\_\_\_

Participants must agree to drug or alcohol screen when asked and may be supervised by staff. \_\_\_\_\_

Rooms must stay up to house standards. (bed made, drawers closed, no trash or clothing on floor, no dirty dishes or open food). \_\_\_\_\_

Participants must sign out when leaving the premises and sign in when returning. \_\_\_\_\_

Participants will take responsibility for their own messes and clean up after themselves, including washing their own dishes. \_\_\_\_\_

Visitors must be approved by staff prior to their arrival. Visiting hours: Monday-Friday 5 PM-9 PM / Saturday & Sunday 9 AM- 9 PM. Visitors **MUST** sign in and out every single time without exception. \_\_\_\_\_

Participants will follow directions given by any staff members. \_\_\_\_\_

Participants will attend at least 2-3 outside meetings per week. \_\_\_\_\_

Participants must actively participate in all lessons and activities provided by staff. \_\_\_\_\_

Cell phones and electronic devices will be turned off or kept in the room during meetings, lessons and activities. \_\_\_\_\_

Shopping for personal items / business will be done at designated times during the week/weekend. \_\_\_\_\_

This is a program, if asked to vacate the premises due to non-compliance I will do so. \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Updated 6/30/2023



# **RESIDENTS RIGHTS**

## **Rupert's Kids Wherehouse**

- **Participants have the right to make and receive phone calls, letters, emails and texts privately**
- **Right to participate in the initial care and recovery plan and any revisions or updates at the time the changes occur**
- **Right to give informed choices and the opportunity to select or refuse services and to accept responsibility for consequences**
- **Participants have the right to have their bed held if they choose to enter a 28 day treatment facility as part of their recovery plan**
- **Right to choose their own health care provider**
- **The right to be free from physical, mental, sexual abuse or neglect**
- **The right to make decisions relating to care, activities, daily routines and other aspects of life that enhance self reliance and decision making**
- **The right to maintain confidentiality in health and personal information and records; participants may approve or refuse release of information to any individuals outside of Rupert's Kids Inc.**
- **Receive all prescribed medications in the dosage and intervals as prescribed by a practitioner; retain the right to refuse medication unless court ordered to do so**
- **The right to live in an environment in which participants are safeguarded from environmental hazards**
- **The right to make complaints to facility staff, public officials or any other persons without fear of retaliation**
- **Be informed of all facility fees upon admission or during the participants stay**
- **The right to be treated with courtesy and respect at all times**



Updated 4/13/2023

